

York and North Yorkshire Combined Authority

22 January 2024

Calendar of Meetings

Report of the Interim Monitoring Officer

1.0 Purpose of Report

1.1 To seek approval of the Combined Authority's calendar of meetings for 2023-24 and 2024-25.

2.0 Background

- 2.1 The proposed calendar of meetings is attached as Appendix 1 to this report.
- 2.2 The calendar provides dates for the following meetings:
- York and North Yorkshire Combined Authority
 - Audit and Governance Committee
 - Overview and Scrutiny Committee
 - Business Committee
- 2.3 The calendar includes dates for the remainder of the 2023-24 municipal year, and for the 2024-25 municipal year.
- 2.4 In selecting dates for the calendar, care is taken to avoid key meetings and events including North Yorkshire Council, City of York Council, local elections. However, clashes may unavoidably arise in respect of meeting dates which have yet to be fixed by constituent authorities and other external organisations.
- 2.5 The Combined Authority's Constitution states that Ordinary meetings of the Y&NYCA for the transaction of general business shall be held on such dates and at such times as YNYCA shall determine. This will usually be the first Friday of the month but may be varied to accommodate bank holidays and to ensure the effective transaction of YNYCA business.
- 2.6 The dates for the Combined Authority's committees have been scheduled to avoid, wherever possible, clashes with committee meetings of City of York Council and North Yorkshire Council wherever possible.
- 2.7 All dates will be published on the Combined Authority's website upon its launch on 1 February 2024.
- 2.8 Where possible, committee meetings will be live broadcast to enable members of the public to attend meetings virtually without the requirement to travel.
- #### 3.0 Alternative Options Considered
- 3.1 Not applicable.

4.0 Financial Implications

4.1 There are no significant financial implications arising from this report. The costs associated with Combined Authority and committee meetings are included within the Combined Authority's budget.

5.0 Legal Implications

5.1 Notices of meetings will be published online and displayed outside of the Combined Authority's offices in accordance with legal requirements.

6.0 Equalities Implications

6.1 No specific equalities implications arise from this report.

7.0 Recommendations

1.1. The Combined Authority is asked to approve the calendar of meetings for 2023-24 and 2024-25.

Contact Officers:

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Appendices:

Appendix 1 – Calendar of Meetings